



Jeavons Wood Pre-school

Admissions Policy

Introduction

It is our intention to make our setting accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have access to the setting through open, fair and clearly communicated procedures.

EYFS Key Themes and Commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
Every child is a unique child who is constantly learning and can be resilient, capable, confident and self-assured	Children learn to be strong and independent through positive relationships.	Children learn and develop well in enabling environments, in which their experiences respond to their individual needs and there is a strong partnership between practitioners and carers	Children develop and learn in different ways . The framework covers the education and care of all children in early years provision, including children with special educational needs and disabilities. Practitioners teach children by ensuring challenging, playful opportunities across the prime and specific areas of learning and development.

Admissions Procedures

We ensure that the existence of our setting is widely advertised in places accessible to all sections of the community. We ensure that information about our setting is accessible, in written and spoken form and, where appropriate and in more than one language when requested.

We currently have one in-take a year, in September. We do accept occasional admissions during the academic year if we have spaces available. We arrange our waiting list in birth order as advised by LEA guidelines. In addition, our Policy will take into account the following:

- Siblings already attending the Primary School;
- Children who are referred to us by the Children's Centre;
- Children who are eligible for vulnerable twos funding;

Our setting is open from 8.45am - 2.45pm. We offer flexibility in sessions which can be morning or afternoon sessions (3 hours duration) or full day sessions (6 hours duration.)

There is no maximum limit on the amount of hours a child can attend and sessions can be funded by the Government and/or paid for at a rate of £14 per 3 hour session. This ensures that the child has continuation of childcare provision. In order to promote this, we will not take children for less than 3 sessions (9 hours) a week.

We keep a place vacant, if this is financially viable, to accommodate an emergency admission.

We describe our setting and our practices in terms that make it clear that we welcome parents, relations and other carers, including childminders.

We describe our setting and our practices in terms of how we treat each child and their family, having regard to their needs arising from their gender, special educational needs, disabilities, social background, religion and ethnicity or from English being an additional language.

We describe our setting and our practices in terms of how we enable children and/or parents with disabilities to take part in activities in the setting.

We make our Equal Opportunities Policy widely known.

We are flexible about attendance patterns to accommodate the needs of individual children and families, providing these do not disrupt the pattern of continuity in the setting that provides stability for all the children.

Policy Written - April 2013

Date Reviewed - March 2020

Date to be reviewed - March 2021

Signed:

Dated:

Governor: